

AVAILABLE VACANCIES at OSEC (effective January 24, 2022)

ASSISTANT MANAGER (SUPERMARKET)

Minimum 10 years' previous experience as a Manager within a Supermarket
Must be honest and responsible | Must be computer literate | Must be customer-service oriented

BAGGER (SUPERMARKET)

No experience required | **MUST BE FULLY VACCINATED**
Must be able to **LIFT** at **LEAST** 50 lbs. | Must be able to work shifts

BARTENDER

Minimum 2 years' experience as a Bartender | Knowledge of mixology for traditional & creative cocktails
Must be able to lift at least 40 lbs | Must be customer service-oriented

CARPENTER

Minimum 1 year experience as a Carpenter

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Minimum 3 years' experience as a Carpenter/Joiner
Must be highly skilled | **MUST BE FULLY VACCINATED**

CLEANER

Minimum 1-2 years' cleaning experience | **MUST** be **FULLY VACCINATED**
Must be hardworking and a team-player | Must be flexible

COOK/DELI ASSISTANT

Minimum 2 years' experience | Training in Culinary Arts required
Secondary School Completion | Must be a team-player | Must be versatile in food preparation

DELIVERY DRIVER

Minimum 2-3 years' previous experience as a Delivery Driver | **MUST BE FULLY VACCINATED**
Being able to drive a Forklift is a major PLUS | Must be able to **LIFT** at **LEAST** 50 lbs.

ELECTRICIAN

Minimum 1 year experience as an Electrician

FOOD & BEVERAGE SERVER

Minimum 2 years' experience as a Food & Beverage Server
Must be able to lift at least 30 lbs | Must be customer service-oriented

FORKLIFT OPERATOR

Minimum 1 year experience as a Forklift Operator and working within a warehouse environment
Minimum 3 CXC passes including English

FRONT OFFICE SUPERVISOR

Minimum 3-4 years' previous experience as a Front Office Supervisor
Must be customer service-oriented | **MUST BE FULLY VACCINATED**

GENERAL CONSTRUCTION SKILLED LABOURER

Must have a minimum of 5 years previous experience as General Construction Skilled Labourer
Previous experience working in remote island locations on high quality residential and resort projects required
Extensive experience/knowledge of construction techniques
Previous multi-faceted construction and development experience preferred
Must be the Holder of a Level One Skills Certificate essential from a recognized Trade School
Strong communications skills required | Knowledge of OSHA required

GUEST ENTERTAINMENT SPECIALIST

Minimum 5 years' previous experience
Bubbly personality with the ability to encourage guest participation
Flexible and reliable | Must be a team-player | Good customer service skills
Must be able to work shifts | Excellent oral & written communication skills
Must have a valid Driver's license

HEAD CHEF (HOTEL)

Bachelor's degree in culinary science or relevant field is advantageous
Minimum 3-4 years' experience as a Head Chef | HACCP Training
Strong knowledge of cooking methods, kitchen equipment, and best practices
Must have strong knowledge in International Cuisine
Must be able to effectively and efficiently manage the kitchen
Teamwork-oriented with outstanding leadership abilities
Excellent knowledge of BOH systems, ordering and inventory | Must be flexible
Must be able to develop and cost menus and recipes | Excellent communication skills
Good understanding of MS Office and restaurant software programs

HOUSEKEEPING MANAGER

Minimum 5 years' experience in a similar role
Proven leader with excellent managerial and communication skills

HUMAN RESOURCES ADMIN ASSISTANT

Minimum 2 years' previous experience in a similar role
MUST BE FULLY VACCINATED

HUMAN RESOURCE RECRUITMENT & COMPLIANCE SPECIALIST

3-4 years' relevant experience in an HR function
Bachelor's Degree in Human Resources or related field
Recent experience recruiting in multiple disciplines and levels, including hiring for leadership positions | Experience in working with applicant tracking systems
Creativity when sourcing candidates is critical – using niche sites, social media, etc.
Must be able to work with tight deadlines, strong sense of urgency and deliver under pressure

Well developed and highly effective organizational skills and attention to details
Previous experience in capturing metrics and producing various employment reports

LABOURER

Minimum 1 year experience as a Labourer

LINE CHEF

Minimum 2 years' experience as a Line Chef

Knowledge of Basic Cooking standards | **MUST BE FULLY VACCINATED**

MASON

Minimum 5 years' experience as a Mason

Must be hardworking and a quick learner | Must be able to work under pressure

MECHANIC

Minimum of 5 years' experience in a similar position

Direct experience working with diesel engines and other components in heavy equipment

Experience in ensuring machinery is checked in accordance with preventative maintenance guidelines, local regulations and health and safety standards

Direct experience diagnosing and repairing equipment,

Experience in adequately managing stocks key parts and reporting/requesting parts and stocks to be ordered

Experience mobilizing and demobilizing equipment at the start and end of projects

Able to work as a team member but also in remote locations; Overseas experience preferential

MEP SUPERINTENDENT (CONSTRUCTION)

Must have a minimum of 10 years previous experience as an MEP Superintendent

Extensive experience/knowledge of construction, design, and project management required

Must have successfully delivered similar complex projects in remote or challenging locations as an MEP Superintendent

Previous residential construction and development experience preferred

Holder of a Construction Management or Engineering degree or equivalent essential

Strong communications skills required | OSHA 30 Hour Construction Certificate

Proficiency with computer applications, including Microsoft Office tools, PlanGrid, SharePoint, and ERP systems; CMiC required;

MUSIC & MOVEMENT TEACHER

Minimum 2 years plus experience as a Music Teacher | **MUST BE FULLY VACCINATED**

Experience working with individuals with special needs an asset

Must be patient and understanding | Must be creative and willing to work with all students

OPERATIONS MANAGER (PHYSIOTHERAPY)

Minimum 2 years' experience dealing with Physiotherapy & Pain Management

PAINT TECHNICIAN

No experience required | Advanced Level/Associates Degree required

Must have good hand-eye coordination | Must be able to differentiate between colours

Must have good listening skills | Must be customer-service oriented

PLANT MANAGER

Minimum of 5 years' experience in a similar position

Direct experience in establishing and managing a Plant Maintenance Schedule and ensuring this schedule is programmed to ensure minimal downtime of Plant and Operations,

Experience in diagnosing and repairing Plant,

Experience managing all the official plant paperwork

Experience managing a spare-part store and procuring urgent parts

Able to work as a team member but also in remote locations; Overseas experience preferential

PROJECT MANAGER (CONSTRUCTION)

Minimum two years' previous experience as a Project Manager in AV or a construction-related field

Experience interpreting blueprints, construction plan sets and architectural drawings

Must be familiar with control systems, such as Creston, Lutron & Savant

Experience working abroad, particularly in remote locations with limited services

Able to multi-task and work on multiple projects simultaneously | Must be flexible

QUANTITY SURVEYOR

Minimum of 5 years' experience in a similar position

Experience in all aspects of Cost Control in a variety of Construction Projects,

Generating and administering sub-contracts,

Reporting to the Contracts Director on all aspects of the commercial status of a number of contracts ongoing simultaneously | Must be able to produce monthly reports

Able to work as a team member but also in remote locations; Overseas experience preferential

SECURITY OFFICER

Minimum 1-3 years' experience as a Security Officer

SENIOR PROJECT MANAGER

Minimum of 5 years' experience in a similar position

Experience in direct build of construction, including all aspects of high-quality concrete works, drainage and physical infrastructure | Experience of road construction

Experience in interfacing with sub-contractors on all aspects of building works

Corporate/Commercial & Team leading abilities

Able to work as a team member but also in remote locations; Overseas experience preferential

SLOT TECHNICIAN

Previous experience as a Level 2 Slot Technician | Associate Tech Certification or equivalent

Must be able to read and interpret board schematics | Must be current on gaming trends

Must have the ability to execute database queries | High Level troubleshooting & diagnostic skills

SPA THERAPIST

Minimum 2-3 years' experience as Massage Therapist | 500 training hours as a Massage Therapist

High School Diploma or equivalent | Massage Therapist Certification

Must be able to perform job functions with attention to detail, speed and accuracy

Must be able to resolve problems using good judgement | Must be a team-player

Excellent communication and listening skills, as well as basic computer knowledge

SOUS CHEF

3+ years of formal culinary education/ training | HACCP Training

High School Diploma | Must have strong knowledge in International Cuisine

Strong knowledge of cooking methods, kitchen equipment, and best practices

Assist with the preparation and planning of meal designs

Good understanding of MS Office and restaurant software programs

Teamwork-oriented with great leadership abilities

Excellent communication and interpersonal skills

STORES & PURCHASING MANAGER

Minimum 5 years' experience | Tertiary Qualifications in Business Administration or related field

Excellent leadership abilities and good communication skills

Must have the ability to negotiate the best possible deals with suppliers

WATERSPORTS ATTENDANT

Minimum 5 years' previous experience as a Watersports Attendant

Must be able to snorkel and swim for distances | First Aid & Rescue certification required

Must have knowledge of sailing Hobbi Cat, Sunfish etc. | Boat Master Certifications

Great personality with excellent communication skills

DEADLINE FOR ALL APPLICATIONS is *Monday 31st January, 2022*

PLEASE NOTE THAT IN ORDER TO REGISTER YOU MUST BRING WITH YOU THE FOLLOWING:

VALID PASSPORT

SOCIAL SECURITY & MEDICAL BENEFITS CARDS

RESUME

CERTIFICATES/DIPLOMAS

OSEC IS LOCATED ON REDCLIFFE STREET

For more information please call 562-8533/34