

# VACANCIES REGISTERED at OSEC

## **ADMINISTRATIVE/SALES DIRECTOR**

- Minimum 2 years experience
- Must be proficient in English, Spanish & German
- Knowledge of German & Swiss Contract Law
- Knowledge of Logistics & Marketing is required
- Strong accounting skills.
- Strong communication, analytical, problem solving & decision-making skills
- Must be computer literate
- Ability to maintain confidentiality.

## **HUMAN RESOURCES MANAGER**

At least a Bachelor's degree in HR Management, Business Administration or equivalent  
At least 5 years of professional experience across all HR disciplines, including employment, compensation, benefits, employee relations, training and development, workers compensation and conflict resolution

Experience working with a diverse workforce

Excellent time-management, problem-prevention and problem-solving skills

Demonstrate the highest level of ethical behavior

Work accurately with close attention to detail

Maintain confidentiality of sensitive information

Excellent interpersonal skills to facilitate interaction with the workforce

Prior experience working in a hospital setting is an asset

## **SENIOR RADIOGRAPHER**

5-7 years combined education and experience (at a reputable facility) as a technologist in all radiographic modalities (MRI, CT, Mammography, General Radiography)

Computer Literate with a working knowledge of Microsoft Office and Windows

Ability to carry out the job duties of this position and perform examinations to the standards set out by the radiologist

## **MRI TECHNICIAN**

Completion of an accredited Radiology program required

National registration with a reputable Registry of Radiology Technology (such as AART)

Current CPR certification for Health Care Providers

Minimum three (3) years experience in MRI services

*If you are currently registered at OSEC and interested in a listed vacancy, kindly contact OSEC. If you are NOT registered with OSEC you may call the centre for more information on registration requirements. Our centre is located on Old Parham Road in the Ryan's Building, next to Antigua Motors. OSEC telephone numbers are 5628533/34/35.*

Kindly note that the **DEADLINE FOR ALL APPLICATIONS** is **Thursday 16<sup>th</sup> March**