



GOVERNMENT OF ANTIGUA AND BARBUDA
STRENGTHENING RESILIENCE AND SUPPORTING RECOVERY IN ANTIGUA AND
BARBUDA: COVID-19 HEALTH RESPONSE PROJECT
CONSULTANCY SERVICES FOR PROCUREMENT CONSULTANT
REQUEST FOR EXPRESSION OF INTEREST

The Government of Antigua and Barbuda (GOAB) has applied for financing from the Caribbean Development Bank (CDB) in an amount equivalent to US\$5 million, towards the cost of the Strengthening Resilience and Supporting Recovery in Antigua and Barbuda: COVID-19 Health Response Project, and intends to apply a portion of the proceeds of this financing to eligible payments under a contract for which this invitation is issued. This is funded by the Inter-American Development Bank (IDB) through a special programme with the CDB. The CDB is acting with responsibility for the administration, execution, control, and monitoring of resources under the Project. Payment by CDB will be made only at the request of the GOAB and upon approval by CDB, and will be subject in all respects to the terms and conditions of the Financing Agreement. The Financing Agreement prohibits withdrawal from the financing account for the purpose of any payments to persons or entities, or for any import of goods, if such payment or import, to the knowledge of CDB, is prohibited by a division of the United Nations Security Council taken under Chapter VII of the Charter of the United Nations. No party other than the GOAB shall derive any rights from the Financing Agreement or have any claim to the proceeds of the financing.

The GOAB, the Executing Agency now wishes to procure consultancy services for an individual Procurement Consultant.

The objectives of the consultancy are to ensure that all procurement activities are:

- a) Properly planned, monitored and coordinated, with concerned parties; and*
- b) Timely implemented in compliance with the Procurement Procedures, the specific requirements of the loan, respective of national laws and the Procurement Plan.*

The scope of the consultancy service involves working in close collaboration with GOAB local health Authorities and Project Management Teams (PMT), providing expert procurement support and guidance more specifically but not limited to:



- a) *Managing procurement packages of Equipment;*
- b) *Provide operational advice on procurement concepts, policies and procedures for procurement matters.*
- c) *Evaluate, prepare and present reports on procurement status;*
- d) *Participating in bid opening, evaluating and other related collaborative efforts;*
- e) *Support the PMT in the development of action plan to ensure transparency and accountability during the procurement process;*
- f) *Supervise PMT in procurement arrangement and decision making process; and*
- g) *Any other procurement activities assigned.*

To be eligible the consultant shall demonstrate compliance with the following qualification requirements:

- a) *Possess at least a Bachelor degree in procurement, supply chain management, business administration, laws, finance, engineering, or similar, and a formal procurement qualification such as Chartered Institute of Procurement and Supply is preferable;*
- b) *Have at least 5 years of international experience in implementing procurement in accordance with the Procurement Procedures of the CDB, or other international development institutions;*
- c) *Being experienced in the Caribbean region is desirable;*
- d) *Have significant experience in procurement in the health sector.*

The duration of this is expected to be for a period of a maximum of 80 person-days over a period of thirteen (13) months.

The GOAB now invites interested eligible individual consultants to submit Expressions of Interest indicating qualifications and experience required to provide these consultancy services.

Consultants shall be eligible to participate if:

- a) *the persons are citizens or bona fide residents of an eligible country; and*
- b) *in all cases, the consultant has no arrangement and undertakes not to make any arrangements, whereby any substantial part of the net profits or other tangible benefits of the contract will accrue or be paid to a person not a citizen or bona fide resident of an eligible country.*

Individuals from all countries are eligible to participate in the consultancy. Consultants are advised to review the detailed eligibility criteria detailed in Section 4 and conflict of interest provision in Section 5 of both the Procurement Procedures for Projects Financed by CDB (November 2019) and Procurement



Procedures for Projects Financed by CDB (January, 2021) as published on CDB's website.

In the assessment of submissions, consideration will be given to qualifications and experience on similar assignments.

All information must be submitted in English. Further information may be obtained from the first address below between 0900 and 1500 hours Monday to Friday.

*One electronic copy of the Expression of Interest, in Portable Document Format (PDF), must be received at the first email addresses below no later than 1600 hours local time on 25th March 2022 and one electronic copy must be sent simultaneously to CDB at the second email address below. The email shall include the name and address of the applicant and the subject caption shall be clearly marked **“Expression of Interest – Consultancy Services for Procurement Consultant”**.*

Following the assignment of submissions, the most technical capable and appropriately experienced applicant will be invited to negotiate a contract to provide the consultancy services. GOAB reserves the right to accept or reject late applications or to cancel the present invitation partially or in its entirety. It will not be bound to assign any reason for not engaging the services of any applicant and will not defray any costs incurred by any applicant in the preparation and submission of Expressions of Interest.

1. ehealth@gmail.com
2. procurement@caribank.org