



**APPLICATION FOR CHRISTMAS VENDING PERMIT**  
**12<sup>th</sup> DECEMBER 2023 – 07<sup>th</sup> JANUARY 2024**

1. Full Name of Applicant.....
2. Date and Place of Birth.....
3. Nationality..... Sex: Male..... Female .....
4. Passport No..... Place & Date of Issue.....
5. Work Permit No.....Date of Expiration.....
6. Residential Address..... Vaccinated: Yes ( ) No ( )
7. Telephone No(s).....
8. Social Security #: ..... Medical Benefit #: .....
9. Type of Business.....
10. Number of years applicant has been carrying on such business .....
11. Business Address.....
12. List of goods or articles to be sold.....  
.....
13. Name of two persons known to the applicant in Antigua & Barbuda
  - (a) Full name.....  
Residential address.....Telephone No.....
  - (b) Full name.....  
Residential address.....Telephone No.....

I..... hereby agree to remove all items from the street daily and permanently by **07<sup>th</sup> JANUARY 2024**. If I do not remove these items by the said time, I agree that these items will be removed by the Corporation at my expense. I further agree that after this date I will cease vending activities within the city unless given a further license by the Corporation; failing which I will be subject to the penalties under the St. John’s Development Corporation Control of Vendors Act 2001 and revisions thereto.

Signature of applicant ..... Date.....

**For Official Use Only**



**Requirements**

- |  |     |     |     |
|--|-----|-----|-----|
| 1. Picture ID submitted  | Yes | No  | N/A |
| 2. Copy of Vaccination Card                                    | Yes | No. | N/A |
| 3. Completion of the CBH Food Handlers' Training Programme     | Yes | No  | N/A |
| 4. Does applicant have a valid Food Handler's Permit           | Yes | No  | N/A |
| 5. Is applicant a tenant of St. John's Development Corporation | Yes | No  | N/A |
| 6. Application accepted  | Yes | No  | N/A |
| 7. Proposed location .....                                     |     |     |     |
| 8. Recommendation.....   |     |     |     |

Signature: ..... Title: .....

Date.....

Remarks.....  
.....  
.....

Signature ..... City Manager Date: .....

**Application on hold** Yes No

Reason.....

**Application declined** Yes No

Reason.....

**Application approved.**

Signed: ..... Executive Director Date

**Application Fee \$..... License Fee \$..... Alternate Fee \$.....**

**Clean Up Fee \$..... Total \$.....**



**RULES & REGULATIONS**  
**GOVERNING STREET VENDING FOR CHRISTMAS 2023**

- 1) Vending fees are:
  - a. Food - \$350.00
  - b. Clothes - \$350.00
  - c. Toys, gifts, etc. - \$350.00
  - d. Small trays & coolers - \$175.00
  - e. Small trays only - \$150.00
  - f. Alcoholic Beverage - \$300.00
  - g. Christmas Week December 18<sup>th</sup> – 24<sup>th</sup>, 2023 - \$150.00
  - h. Christmas Eve only December 24<sup>th</sup>, 2023 - \$50.00
  
- 2) a) Vendors are allowed to erect a tent in their designated area/spot (10x10ft max), absolutely **No tents are allowed in the streets.**
  
  
 b) **All tents must be removed at the end of each day; failure to comply will result in the tents being removed by St. John’s Development Corporation and a fee of \$100.00 must be paid for the return of the tents.**
  
- 3) Vendors are only allowed to sell the list of goods/items specified on the approved vending application.
- 4) Vendors are prohibited from selling in any other area than that which was designated by the St. John’s Development Corporation.
- 5) All food vendors must possess the amenities required by the CBH for safe food handling and food vendors using **Bar-be-que grills** must have a fire extinguisher while plying their trade.
- 6) Vendors must always keep their stalls/spots/tables/fittings and surrounding area clean.
- 7) Vendors should not cause a nuisance or annoyance to any member of the public during this vending period. Failure to comply will result in the revocation of your license.
- 8) Vendors must pay a mandatory alternate fee of \$50.00 and a Clean Up Fee of EC \$20.00
- 9) Payment of vending fees are non – refundable.
- 10) Vending fees are for the entire period and shall not be discounted.

I \_\_\_\_\_ of \_\_\_\_\_ hereby agree to the above-mentioned rules and regulations of Christmas Vending 2023. I also agree to cease vending and remove all tables and other articles used to ply my trade and all refuse that was accumulated by me for Christmas vending 2023 by **7<sup>th</sup> JANUARY 2024.**

Signature of Applicant..... Date.....



## COVID-19 Protocols for Christmas Vending 12<sup>th</sup> December 2023 - 07<sup>th</sup> January 2024

Due to the Covid-19 Pandemic it is expected that the protocols established by the Ministry of Health are adhered to. Failure to respect and adhere to these protocols would result in the revocation of the License. Please find listed below the protocols.

### Protocols

Each vendor shall ensure that their stall/tent/food van/vehicle, are equipped with:

- Hand sanitizer containing at least 70% alcohol base.
- Running water to wash hands, especially if handling food items.
- The wearing of Masks is mandatory for both the vendor and customer.
- Disposable cleaning tools such as wipes /disinfectant or similar products to disinfect the stall/tables under the tent.
- Regular cleaning of the vending area.
- Disposable Gloves.
- Social distancing. Ensure that your operation is six feet from the other vendor and the customer. The use of tent sides if available.
- Limit the number of persons to be attended to. No more than two persons at any one time.
- When handling food have one person separately to handle the money.
- Do not encourage a crowd to gather at your business.
- Do not encourage customers to touch items or food. Have them point to you instead. Disinfect each item after handling.
- The Vendor must always practice proper hygiene and grooming standards.
- If you are sick or you have been exposed to (or suspect that you have been exposed to) COVID-19, we ask that you **Do Not** come out to vend. We also encourage coughing and sneezing etiquette.

I \_\_\_\_\_ of \_\_\_\_\_ hereby agree to the above-mentioned COVID-19 protocols for Christmas Vending 2023.

Signature of Applicant..... Date.....