

## PRESS RELEASE

### **Training Opportunity: Learn How to Use QuickBooks Software**

The Antigua and Barbuda Investment Authority (ABIA) is thrilled to announce an upcoming training course designed to empower individuals and businesses in the use of QuickBooks. This comprehensive QuickBooks training is open to the general public and aims to provide participants with the knowledge and skills needed to effectively use QuickBooks to manage their business or personal finance.

QuickBooks is a popular accounting software developed by Intuit. It is designed to help individuals and small to medium-sized businesses manage their finances efficiently. With QuickBooks, users can track income and expenses, create invoices, manage payroll, generate financial reports, and simplify tax preparation. It's a versatile tool that streamlines financial management, making it easier to keep accurate records and make informed financial decisions.

**Date of Training.** The training will be held from **March 17<sup>th</sup> – April 2<sup>nd</sup>, 2025**, at the Inland Revenue Department Conference Room **from 5:30 pm – 7:30 pm nightly**,

**Cost to Attend: \$300.00 per person**

**Who Should Apply:** Small Business Owners, persons who want to learn how to use Quickbooks.

**How to Register:** Interested persons can register through the following link shown below. (For further information, please call 481-1016/481-1006 or email: [abia.bizsupport@ab.gov.ag](mailto:abia.bizsupport@ab.gov.ag))

**<https://forms.gle/cgbEKrscl9XRaovm9>**

#### **The Benefits of Attending:**

- **Master Financial Management:** Learn to use QuickBooks as a powerful tool for managing your finances.
- **Streamline Record Keeping:** Utilize QuickBooks for efficient and accurate record-keeping.
- **Maintain Up-to-Date Financial Records:** Ensure your financial records are always current and accessible.

- **Simplify Tax Filing:** Make tax filing with the Inland Revenue Department easier and faster.

**Action Required:** Please register early as spaces are limited to 25 participants.

**About the ABIA:** The Antigua and Barbuda Investment Authority (ABIA) offers various training programs and technical assistance to support micro, small, and medium-sized enterprises (MSMEs).