

# VACANCIES REGISTERED at OSEC

*(Effective May 18, 2017)*

## Accounts/Admin Clerk

- Must be experienced in Accounts Payables & Accounts Receivables
- Must be computer literate
- Excellent oral and written communication skills

## Waitress/Bartender (Restaurant)

- 2 years experience in both waitressing and bartending
- Must be flexible

If you are currently registered at OSEC and interested in a listed vacancy, kindly contact OSEC. If you are NOT registered with OSEC you may visit the centre to register. Our centre is currently located on Redcliffe Street in the Aflak's Building on the 3rd Floor - next to ECAB.

To register you will need to provide your passport, social security and medical benefit cards, driver's license (if applicable), resume, and original and one copy of certificates.

Kindly note that the **DEADLINE FOR ALL APPLICATIONS** is **Tuesday 23<sup>rd</sup> May**